

It's **Enrollment Time** at
Martin Luther School

Christian School Ministry of Immanuel Lutheran Church

2009-2010

- **Enrollment Open to MLS Families and the Community:** Enrollment begins Monday, February 9th for everyone. Process your registration form along with the registration fee to guarantee a placement at Martin Luther School.
- **Scholarship opportunity available for returning students:** We will award four Estella Fritz Scholarships for 2008-2009 based on merit and need. Scholarships will be awarded to one *returning* student at each of the following levels: Full-Day Kindergarten, Elementary (1-4), and Middle School (5 & up). An additional at-large scholarship for grades 1-8 will also be awarded. Applications, available from the school office, must be submitted by Tuesday, March 24th. The winners will be announced and presented with certificates at the MLS Academic Fair on Thursday, April 30th. **Scholarship applications are available from the school office.**
- **Need-based tuition plans available:** A minimum tuition is paid for each Martin Luther School student. Families who cannot afford full tuition may apply for a need-based tuition plan based on adjusted gross income. Therefore, a copy of a signed 2007 U.S. 1040 (or accepted alternate return) is required of each custodial parent. The 1040 must be submitted at the time of enrollment with all required forms. Tuition plans meeting a School Board-approved minimum tuition guideline can be processed by the principal. Any application requesting tuition less than the guideline must go to the School Board, and the enrollment will be authorized only after the board meets and determines the tuition to be paid. Application documents are available from the school office.
- **All Day Preschool/Prekindergarten Program Option for 2009-2010:** Because of the success of our preschool/prekindergarten program, we will have two classrooms for preschool/prekindergarten. Students may attend 1-5 sessions per week which is part time or 6-10 sessions which are full time. Please contact the office for more information.
- **www.immanueljoplin.com**
Our website is full of information about the church, school, and youth ministries. You are able to access the *Glow* (school newsletter), FastDirect, and eservicepayments.

The *Glow* is our weekly newsletter. This is the best way to stay informed about MLS. It is updated during the week to make any necessary changes.

FastDirect is our administration software. You are able to access, grades, calendars, lunch menus, tuition, and much more. MLS staff uses the email through FastDirect to stay in contact with parents and students. Please visit the office to learn how to gain access through FastDirect.

eservicepayments may be used for donation or to pay tuition, lunch, milk, and other fees. eservicepayments allows you to use debit card, credit card, savings account, or checking account to make donation or pay fees.

To access the *Glow*, FastDirect, and eservicepayments, please logon to www.immanueljoplin.com.