

It's **Enrollment Time** at
Martin Luther School

Christian School Ministry of Immanuel Lutheran Church

2010-2011

- **Enrollment Open to MLS Families and the Community:**
Enrollment begins Wednesday, March 3rd for everyone. Process your registration form along with the registration enrollment fee to guarantee placement at Martin Luther School.
- **Scholarship opportunity available for returning students:** We will award four Estella Fritz Scholarships for 2010-2011 based on merit and need. Scholarships will be awarded to one *returning* student at each of the following levels: Full-Day Kindergarten, Elementary (1-4), and Middle School (5 & up). An additional at-large scholarship for grades 1-8 will also be awarded. Applications, available from the school office, **must be submitted by Thursday, April 1st**. The winners will be announced and presented with certificates at the MLS Academic Fair on Thursday, April 15th. **Scholarship applications are available from the school office.**
- **Need-based tuition plans available:** A minimum tuition is paid for each Martin Luther School student. Families who cannot afford full tuition may apply for a need-based tuition plan based on adjusted gross income. Therefore, a copy of a signed 2009 U.S. 1040 (or accepted alternate return) is required of each custodial parent. The 1040 must be submitted at the time of enrollment with all required forms. Tuition plans meeting a School Board-approved minimum tuition guideline can be processed by the principal. Any application requesting tuition less than the guideline must go to the School Board, and the enrollment will be authorized only after the board meets and determines the tuition to be paid. Application documents are available from the school office. **Applications must be completed by Thursday, April 1st.**
- **www.immanueljoplin.com**
Our website is full of information about the church, school, and youth ministries. You are able to access the *Glow* (school newsletter), FastDirect, and eservicepayments. **The *Glow*** is our weekly newsletter. This is the best way to stay informed about MLS. It is updated during the week to make any necessary changes. **FastDirect** is our administration software. You are able to access, grades, calendars, lunch menus, tuition, and much more. MLS staff uses the email through FastDirect to stay in contact with parents and students. Please visit the office to learn how to gain access through FastDirect.
- **FACTS Tuition Management Services** will be managing your tuition. Tuition will no longer be paid through the office. (Please review the letter attached to your enrollment packet)
- **Member Tuition Rates** All families enrolled with the member tuition rate must have fifty percent church attendance to maintain member rates. Beginning March 22nd and through the end of the year, your attendance will be tracked. If you have fifty percent church attendance, then you will receive the member tuition rate for August-December. Once again, from August-December, you need to have fifty percent attendance to maintain the member tuition rate for January-May. From January-May attendance will be tracked to maintain member rates for the next school year. Each student must attend church with an adult to maintain member tuition rates. Member tuition rates are offered to all families who attend Immanuel Lutheran Church or another Lutheran Church Missouri Synod congregation.
- **IMPORTANT DATES TO REMEMBER**
April 1st – Deadline for Need-based tuition forms, Estella Fritz Scholarship applications and Building Blocks Scholarship Applications.
May 3rd – 1st-8th grade deadline to receive \$50 discount on enrollment fee.
August 18th – First day of school!